

The logo for The Hextol Foundation is a dark green square. Inside the square, the words "THE", "HEXTOL", and "FOUNDATION" are stacked vertically in a serif font. "THE" and "FOUNDATION" are in a light green color, while "HEXTOL" is in white.

THE
HEXTOL
FOUNDATION

A LOCAL CHARITABLE ENTERPRISE.

The Hextol Foundation

Company limited by guarantee

Financial statements and
report of the Trustees
for the year ended 31 March 2011

Company number: 5896869

Registered charity number: 1120857

Reference and administrative details

Company number: 5896869
Charity number: 1120857

Trustees
Mr G Dodd (Chairman)
Mr J H Pike (Treasurer)
Mr P J V Cockerill
Mr K Makin

Secretary and chief executive
Mr C D Milner

Registered office
Vine Terrace
Broadgates
Hexham
Northumberland
NE46 1NT

Accountants
Joseph Miller & Co
Floor A
Milburn House
Newcastle upon Tyne
NE1 1LE

Bankers
Barclays Bank Plc
Priestpopple
Hexham
Northumberland
NE46 1PE

The Hextol Foundation Financial statements and report of the Trustees for the year ended 31 March 2011



The Trustees are pleased to present their report together with the unaudited financial statements of the charity for the year ended 31 March 2011.

Reference and administrative details, set out on the previous page, form part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice "Accounting and Reporting by Charities" (Revised 2005).



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Objectives and activities

The objects of the Hextol Foundation are to improve the lives of people with disabilities and who may have other disadvantages, by creating opportunities to work, providing education and training and developing such other charitable forms of support as required.

In planning and carrying out the charity's activities for the year, the Trustees have considered the guidance produced by the Charity Commission on public benefit.



Achievements and performance

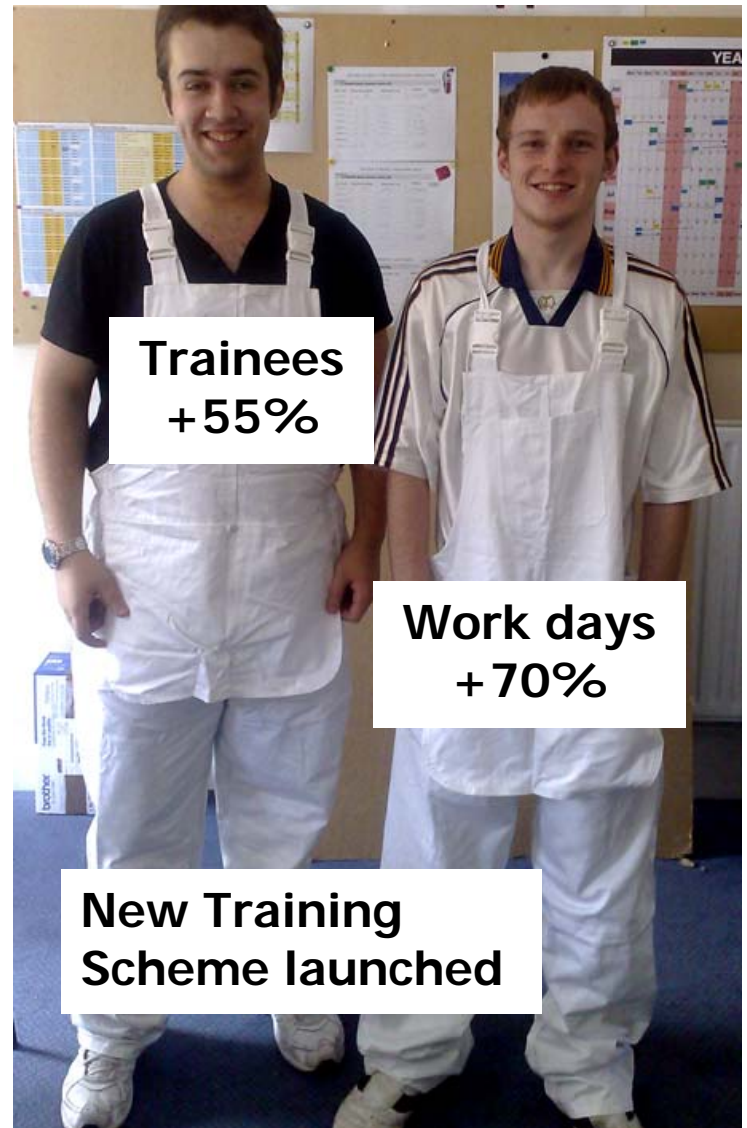
Overview

2010/11 has been another positive year for the Hextol Foundation which has seen significant growth in both the quantity and range of opportunities to work provided for its beneficiaries.

The Hextol Foundation is a transformational company which wants to bring positive transformation to the lives of disabled or disadvantaged people by helping them develop their self-esteem, self-confidence and sense of purpose through work and personal achievement.

During the last year:

- 31 disabled Trainees have worked in our ventures – an increase of 55% on the previous year.
- The number of days worked by our Trainees this year has increased by a further 70%, from 721 to 1,228.
- We started a third social enterprise, Hextol Decorators, offering painting and decorating services to individuals and organisations in the general Hexham area.
- We developed and launched Hextol Stars: a new employability skills training scheme for our disabled Trainees.

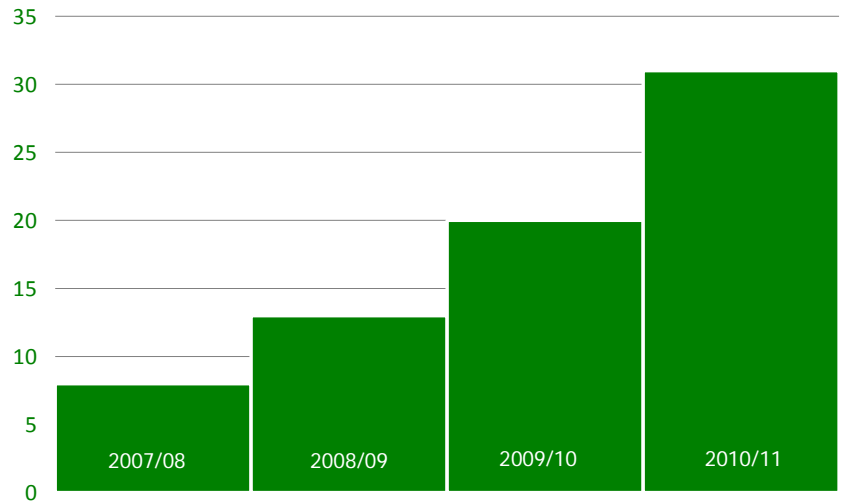


Beneficiaries

The beneficiaries of the charity's work are the learning disabled Trainees who work in its teams. The charity defines its goals in terms of the number of Trainees employed; and the number of days they work.

Over the year, 31 learning disabled people worked with us, most of them in regular posts each week in our business teams. Others came for work experience during the school or college holidays.

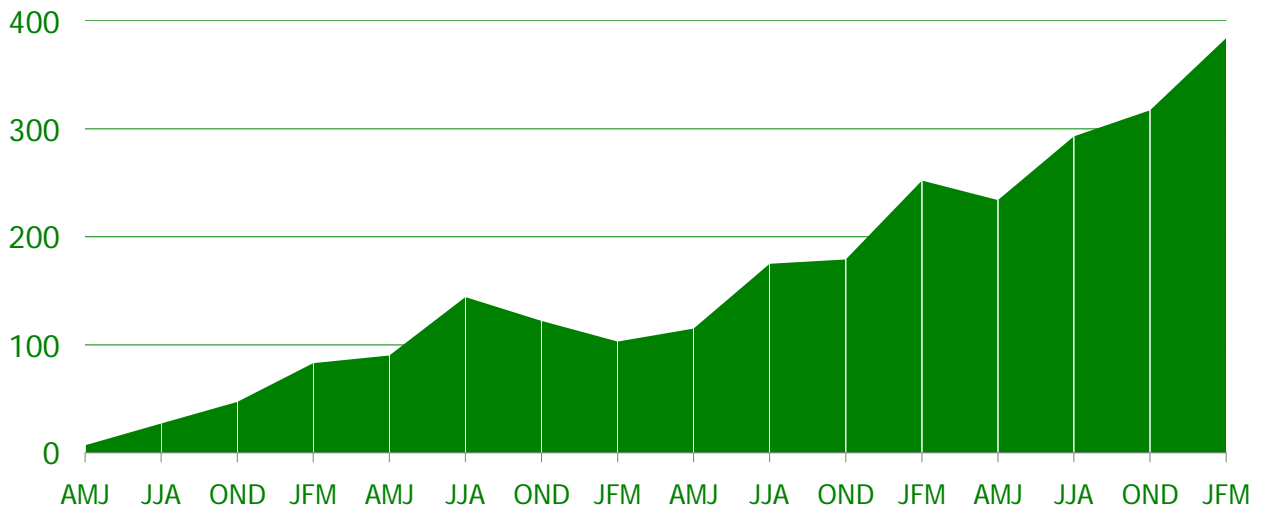
Trainee numbers grew steadily from 15 at the end of March 2010 to 23 by the same time a year later.



The new work opportunities came from:

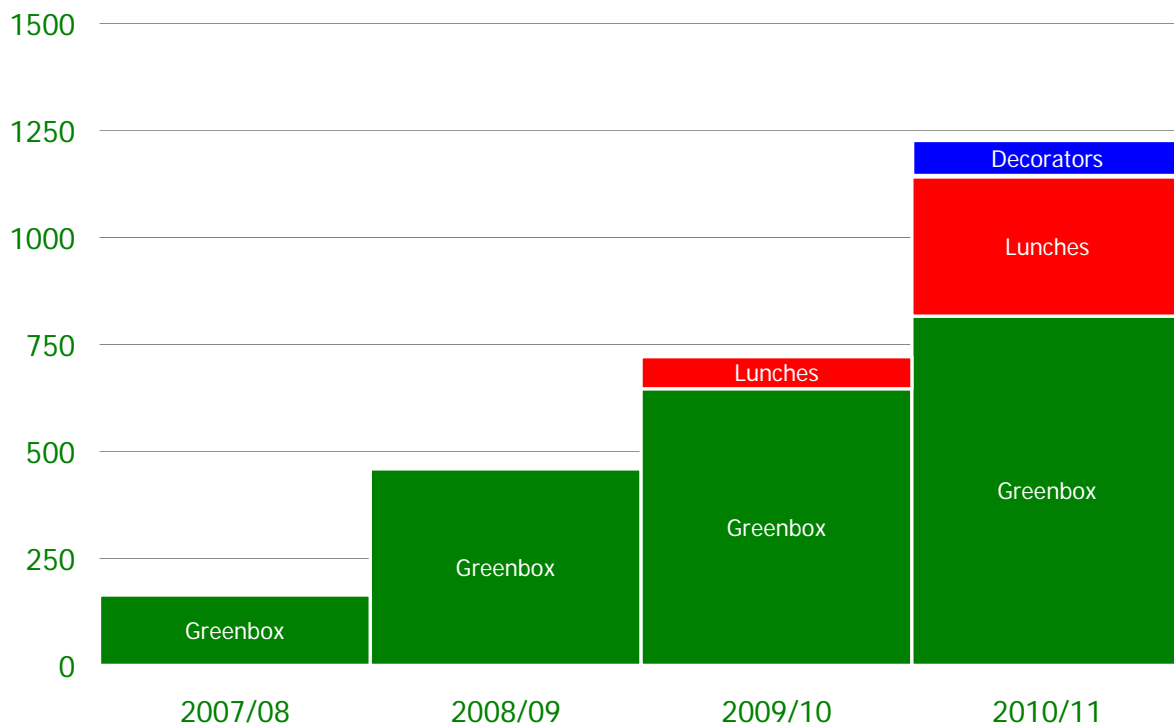
- New jobs in Hextol Lunches which established a 5 day a week lunch delivery round to local businesses and other organisations.
- The initiation of Hextol Decorators in the Autumn of 2010, offering apprenticeships in painting and decorating on two days per week.
- The addition of a sixth weekly shift in Hextol Greenbox.

As a result, the number of days worked grew from 284 in the first quarter of the year to 384 in the fourth quarter. This following chart illustrates this growth in days worked by our learning disabled Trainees each quarter over the last four years:





The following chart illustrates the increasing cumulative benefit:



- In 2007/08, we provided a total of 159 days work.
- In 2008/09, this increased to 459.
- In 2009/10, this increased by 720.
- In 2010/11, this increased by 70% to 1,228.

Hextol Stars Training Scheme

In January 2011, we launched our new employability skills training scheme, Hextol Stars.

The scheme takes our Trainees through three development levels – Developing, Competent and Exceeding – in four key employability skills:

- Timekeeping
- Teamwork
- Health and Safety Awareness
- Readiness for work



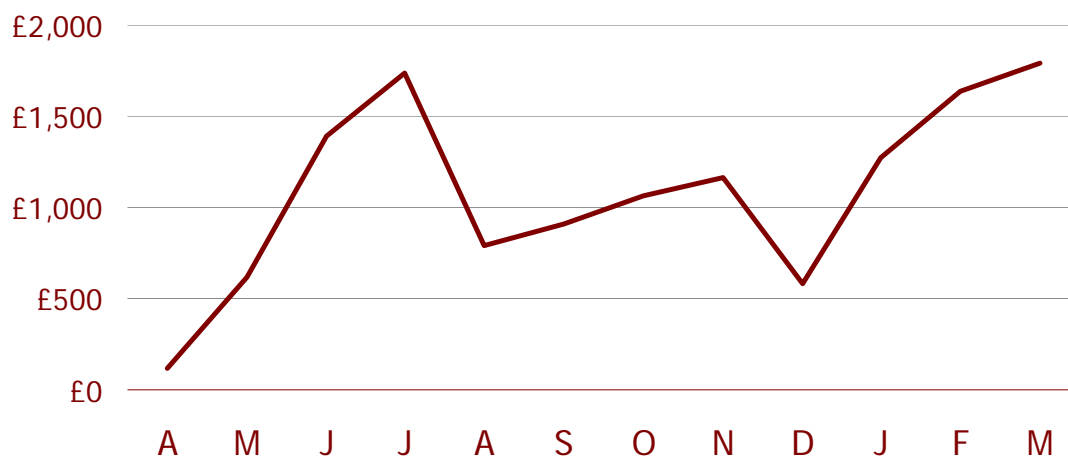
Each trainee is given specific targets to achieve and individual coaching and support from our business Supervisors to achieve those targets in their job. Performance reviews every three months, coordinated by our Care Services Manager, look for target achievement and agreement on the next targets to go for.

Development of the scheme was funded by the European Social Fund; and its initial implementation is being paid for by Northumberland Council Community Grants and the Garfield Weston Foundation.

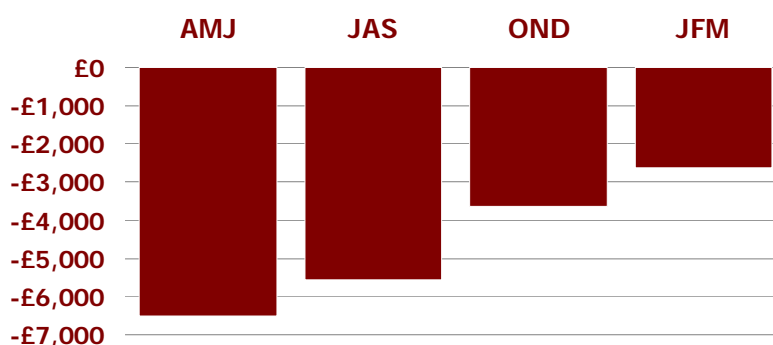
	Developing	Competent	Exceeding
Timekeeping	I can tell the time. I can get to work on time.	I can give details of holidays or time off for appointments in plenty of time. I know who to tell if I am going to be late for work.	I can give at least 4 tips for getting up and getting to work on time. I know why good timekeeping is important.
Teamwork	I can listen carefully and ask for help if needed. I can communicate and work with other people in the team.	I can recognise that we all need each other to achieve the job. I show respect for others.	I trust other people in the team. I can help other people in the team.
Health and safety	I can recognise an emergency. I know what to do and who to go to in an emergency.	I wear appropriate clothes to work. I can follow instructions.	I use the right equipment safely.
Ready for work	I come to work looking presentable and happy. My personal hygiene is good.	I know how to behave at work. I use appropriate language at work.	I am aware of the correct volume for speaking to others. I can demonstrate a good attitude towards the company.

Hextol Lunches

Hextol Lunches was started in late 2009, offering a sandwich and salad delivery service to businesses and other organisations in and around Hexham; with some additional business coming from occasional buffet lunches. During this year, the total trading revenue taken by the business was £13,061. Sales grew and fell back and grew again over the year as illustrated here:



Start-up of the business has been supported by a number of grants, most significant of which has been supported for our Supervisors' salaries from the Lloyds TSB Foundation. The business made a decreasing loss each quarter, as shown in the chart at right, as trading grew and operating efficiencies were introduced and established.



The service has been operating a five day per week delivery service throughout most of the year and a series of product innovations have been made, including hot baked potatoes and cakes. Regular customers for the lunch delivery round included:

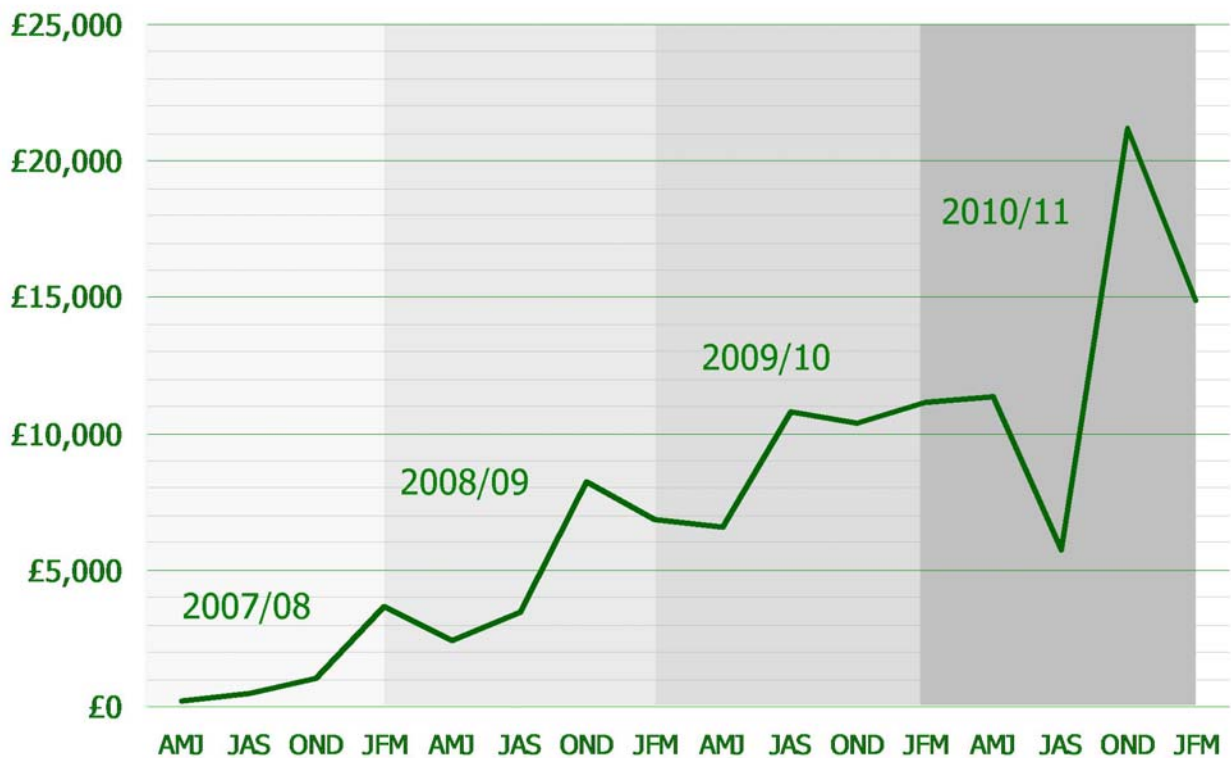
- ADAPT North East
- Hexham Priory School
- Hexham Courant
- Matthew Charlton Builders Merchants
- Mencap Laundry for You
- Northumberland County Council Adult Services
- Northumberland Care Trust Children's Services



Hextol Greenbox

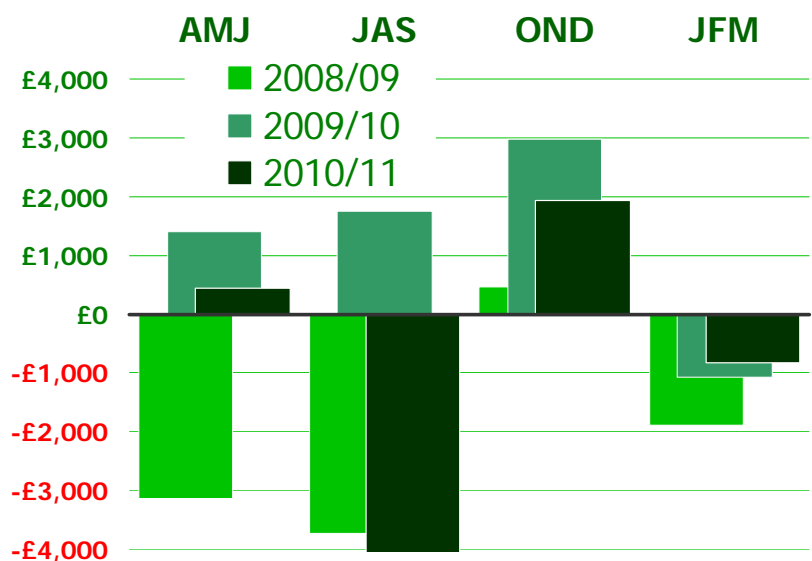
Operating since June 2007, Hextol Greenbox is our oldest social enterprise, providing a design, print, pack and post service to a range of organisations across the North East of England.

During 2010/11, trading by Greenbox grew by 43% and totalled £55,606. A low summer quarter was compensated for by a record third quarter. The growth in trading revenue each quarter since Greenbox launched in June 2007 is shown in this chart:



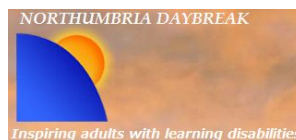
Unfortunately, the particularly poor summer quarter results meant that Greenbox made a small loss this year of £708 (compared to a profit last year of £5,039).

This chart shows Greenbox's trading performance, in terms of the operating surplus it earned, in each quarter over the last three years:



Greenbox has provided services this year to:

- ADAPT North East
- Calvert Trust Kielder
- Carers Northumberland
- Community Foundation
- DASLNE
- Downs Syndrome North East
- EQUALS
- Evening Chronicle Sunshine Fund
- Hexham Abbey
- Hexham Community Partnership
- Inspired Pots
- Irwin Mitchell Solicitors
- Natural Ability
- Northeast Special Needs Network
- Northumberland Care Trust
- Northumbria Daybreak
- PRESS THIS
- Robson Print
- SEENiN Designs
- Simon Fraser Photography
- Speakeasy Stroke Club
- StopGap
- Theatre Sans Frontières
- Trinity Methodist Church
- Tynedale Women's Training Group
- Tyne Rivers Trust
- VONNE
- as well as to a number of individuals.



Hextol Decorators

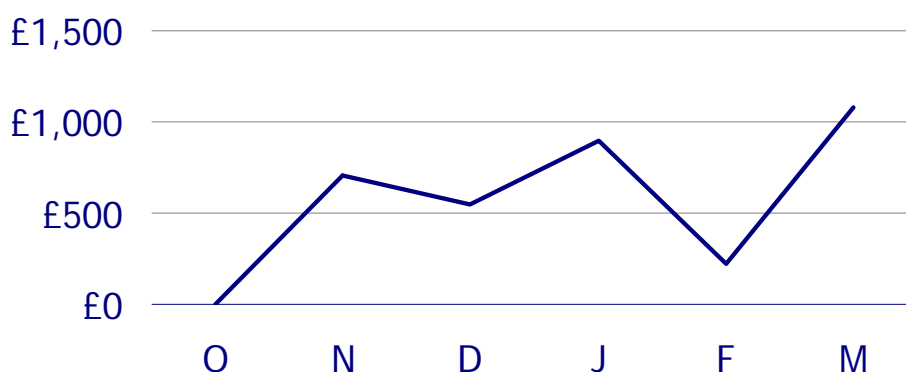
Set up in the Autumn of 2010, Hextol Decorators offers a painting and decorating service, with two Trainees supported by an experienced professional decorator working two days per week.

Customers for this service have largely been a series of private individuals, though some orders have come from local organisations with properties to maintain, including:

- Azure
- Mencap Housing



Revenue during its first six months of work totalled £3,455, with sales growing steadily as shown here:



Initiated without grant aid support, the business model for this venture has been kept as simple as possible and our total start up investment over its first six months has totalled £1,025.

Plans for future periods

The company's strategy is to continue creating jobs which are:

- Suited to the skills and aspirations of learning disabled people.
- Supported appropriately to their needs.
- Secure and reliable.

We see the best way to do this is to continue seeking opportunities to establish small scale, local social enterprises, finding grant funding to start them up but expecting each to become financially self-sustainable.

We see great merit in the simple business model used to set up the Hextol Decorators business and plan to use the same model to establish other service ventures – providing gardening and cleaning services.

Hextol Lunches is operating at too high a cost and some simplification of the business will be needed to reduce this expenditure and ensure we can continue to offer opportunities to work in catering jobs.

Our three year core grant-funded support from the LankellyChase Foundation and the Baily Thomas Charitable Fund expires in 2011/12 and replacement funding will need to be found before the end of the year.



Financial review

During the year, the charity generated net outgoing resources of £52,589 (net incoming resources 2009/10: £56,109) as disclosed in the Statement of Financial Activities on page 20.

The principal source of income comprised trading income of £72,122, with a further £31,744 in grants and donations.

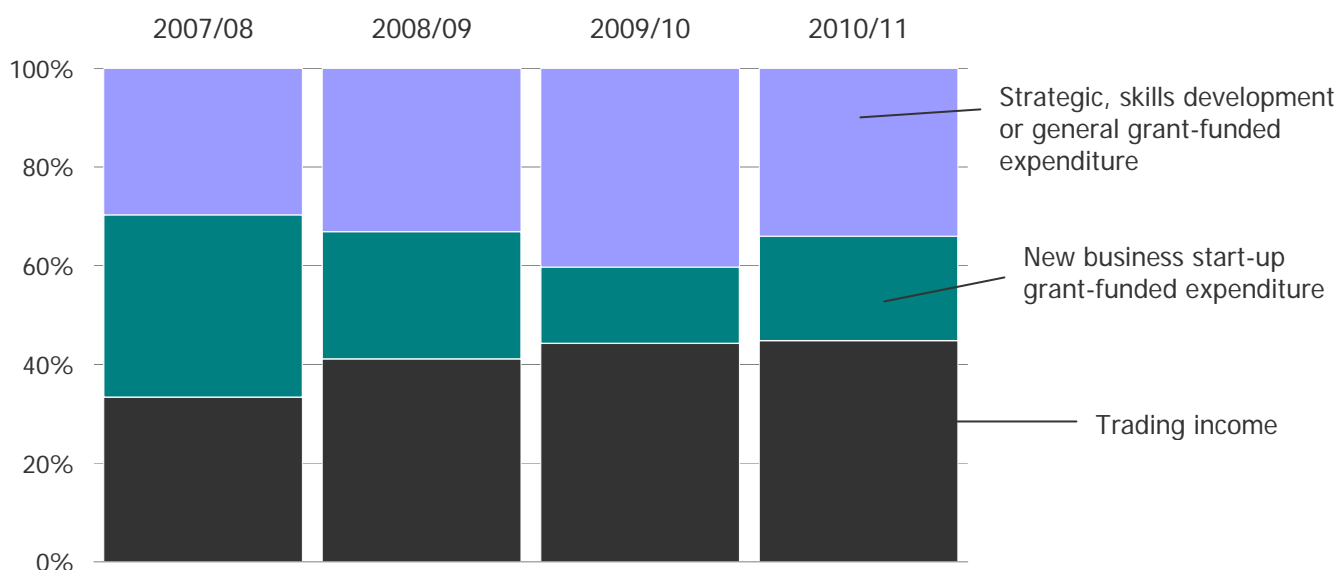
Reserves policy

It is the policy of the charity to seek to establish and maintain a reserves fund based on a business risk assessment or on covering up to 6 months of operating costs. After the fourth year of the charity's operation, free reserves at 31 March 2011 totalled £11,723. The Trustees will review both the policy and the reserves position on a regular basis.

Funding independence

We see a measure of our sustainability as our independence of income from grants or donations. In 2010/11, the proportion of our costs paid for by income we earned from our trading activities rose again, improving that independence. This is illustrated in the chart below, which shows the proportions of our costs each year paid for by our grant and our earned income.

The chart also distinguishes between grant expenditure on new business start-up (one-off) costs and more general strategic and skills development (ongoing) costs. From this chart, it is clear that our dependence on grants to support these ongoing costs has declined in 2010/11.

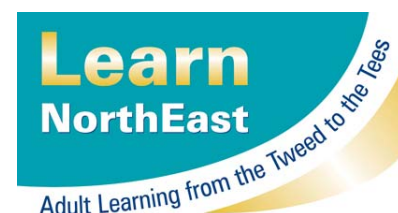


Funding and support

The charity is extremely grateful to everyone who has supported it.

During the year, it has benefited from receiving support from:

- The **LankellyChase Foundation** who, for the third year running, awarded us £15,000 to support our Strategic Development salary costs.
- **European Social Fund Community Grants** who have given us £10,310 towards the costs of providing skills development for our Trainees.
- The **Garfield Weston Foundation** which has provided £2,000 towards the costs of training.
- **Northumberland County Council Community Chest** which has provided £1,000 towards the costs of training.



And from significant support awarded in the last two years from:

- The **Baily Thomas Charitable Fund** which gave us two grants totalling £40,000 towards our new ventures development costs.
- **Lloyds TSB Foundation** who awarded us £24,900 towards salary and training costs for Hextol Lunches.
- **The BIG Lottery Awards for All** who gave us a grant of £10,000 towards our Lunches business start up costs.
- The **Sir James Knott Trust** who gave £2,000, the **Joicey Trust** who gave £1,000 and the **Christopher Rowbotham Charitable Trust** who gave £250 – all towards the start up costs of Hextol Lunches.



Volunteers

A considerable amount of time has again been invested in the charity this year by a number of volunteer supervisors – in particular Christine Pike and Lorraine Dodd, and by the Trustees and the Chief Executive, in order to develop and keep it running. The value of this work, over the course of the year, has been estimated as £13,300.

Links

The charity has also benefited from the support of a range of agencies and organisations who appreciate the transformation it is trying to create and who have worked positively with it throughout the year: Hexham Priory School, Gateway into the Community, Connexions, SEEdS and Northumberland Care Trust have again all provided very positive input.

Thank you to all of the above organisations and individuals, whose support is bringing the Hextol Foundation's goals to life.

Structure, governance and management

Governing document

The Hextol Foundation is a company limited by guarantee and is governed by its memorandum and articles of association dated 4 August 2006, as amended by a special resolution dated 14 August 2007. It was registered with the Charity Commission on 14 September 2007.

Appointment of Trustees

The Trustees are directors for the purposes of company law and the members of the charity must become Trustees. The number of Trustees must not be less than three and no more than twelve persons. The Trustees may at any time co-opt persons between annual general meetings, provided that the number co-opted does not exceed one third of the total number of Trustees. All co-optees must stand down at the end of the annual general meeting following their co-option.

Induction and training of Trustees

The induction and training of Trustees is dealt with according to individual need. Trustees usually have prior professional or charity knowledge and experience.

Organisation

The charity is managed by the Trustees, who meet approximately 5 times a year. Two Trustees are needed for a quorum. The Trustees who have served during the year are set out on the reference and administrative details page.

The day-to-day operations of the charity are managed by the Chief Executive who is responsible for the strategic development and effectiveness of the charity.

The Development Manager leads the development of new ventures, training and support; and raising finance to enable those ventures and supporting management to be realised.

The Care Service Manager provides coordination of all aspects of our care and support for our learning disabled Trainees – individual risk assessment; personal development reviews and plans; and input to Care Reviews.

Each operating business project is directed by a Supervisor who runs each shift, supported by a number of volunteer supervisors, guiding the Trainees and overseeing the planning, logistics and delivery of all services.

Risk management

A full set of policies on health and safety, financial management, staffing, information security and customer liaison have been established and are reviewed each year.

Safety

The charity has a natural focus on the safety and security of all its workforce, especially as a number of them are vulnerable people. With this in mind,

- Chris Milner, Cherie Shiels, Claire Smith and Paul Sutherland are qualified first aiders.
- All staff must obtain an enhanced Criminal Records Bureau disclosure and are governed by the charity's policy for protecting vulnerable adults and children.
- Advice has been provided by the local fire service about fire escape routes and actions to improve our fire safety at the office at Vine Terrace in Hexham.

The charity's health and safety officer is Cherie Shiels. Its employer's liability, public and products liability and contents insurance policy is provided by Aon Limited and its insurers are Allianz Insurance plc.

Statement of responsibilities of the Trustees

The Trustees (who are also the directors of The Hextol Foundation for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for the year. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies, under Part 15 of the Companies Act 2006.

On behalf of the Trustees,



MR G DODD
CHAIRMAN
4 JULY 2011

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE HEXTOL FOUNDATION
COMPANY NUMBER 5896869
YEAR ENDED 31 MARCH 2011

I report on the accounts of the charity for the year ended 31 March 2011 set out on pages 20 to 26.

Respective responsibilities of trustees and independent examiner

The trustees (who are also the directors of the charity for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 43(3) (a) of the 1993 Act, as amended;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

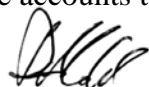
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:

- adequate accounting records are kept in accordance with section 386 of the Companies Act 2006; and
- accounts are prepared which agree with the accounting records, comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D R Gold FCA

Independent Examiner

Joseph Miller & Co, Milburn House, Dean Street, Newcastle upon Tyne, NE1 1LE

Date 6/4/11

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 MARCH 2011

	Note	Unrestricted funds £	Restricted funds £	Total 2011 £	Total 2010 £
Incoming resources					
Incoming resources from generated funds					
<i>Voluntary income</i>	3	3,184	28,560	31,744	104,751
Incoming resources from charitable activities	4	72,122	-	72,122	39,400
Other incoming resources		75	-	75	930
Total incoming resources		<u>75,381</u>	<u>28,560</u>	<u>103,941</u>	<u>145,081</u>
Resources expended					
Costs of generating funds:					
<i>Costs of generating voluntary income</i>		360	4,701	5,061	5,946
Charitable activities		76,988	68,046	145,034	76,535
Governance costs		2,309	4,126	6,435	6,491
Total resources expended	5	<u>79,657</u>	<u>76,873</u>	<u>156,530</u>	<u>88,972</u>
Net (expenditure) income for the year		(4,276)	(48,313)	(52,589)	56,109
Reconciliation of funds					
Total funds brought forward		18,180	61,975	80,155	24,046
Total funds carried forward	12, 13	<u>13,904</u>	<u>13,662</u>	<u>27,566</u>	<u>80,155</u>

The statement of financial activities includes all gains and losses recognised in the year.
All incoming resources and resources expended derive from continuing activities.

The notes on pages 22 to 26 form part of these financial statements

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

BALANCE SHEET

AS AT 31 MARCH 2011

	Note	£	2011 £	£	2010 £
Fixed assets					
Tangible assets	7		5,501		4,424
Current assets					
Debtors	8	10,786		7,156	
Cash at bank and in hand		<u>18,622</u>		<u>73,307</u>	
		29,408		80,463	
Creditors: amounts falling due within one year	9		<u>(7,343)</u>		<u>(4,732)</u>
Net current assets			22,065		75,731
Net assets			<u>27,566</u>		<u>80,155</u>
Funds					
Unrestricted income funds	12		13,904		18,180
Restricted income funds	13		13,662		61,975
Total funds	11		<u>27,566</u>		<u>80,155</u>

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps proper accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

These financial statements were approved by the trustees and authorised for issue on 4 July 2011, and are signed on their behalf by:



Mr G Dodd
Chairman

The notes on pages 22 to 26 form part of these financial statements

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2011

1. Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

2. Accounting policies

a) Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 and the Companies Act 2006.

b) Fund accounting - Unrestricted and restricted funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are given for a specific purpose and further details are provided in the notes to the financial statements.

c) Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office equipment	- 25% per annum on a reducing balance basis
Furniture and fittings	- 15% per annum on a reducing balance basis

d) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

Voluntary income comprises grants, donations and gifts and is included in the statement of financial activities when receivable.

Revenue grants are recognised in the statement of financial activities in the year in which they are receivable. Grants and other income received in advance of the period to which they relate are treated as deferred income if the related expenditure cannot be incurred until the future period. Deferred income is included in liabilities in the balance sheet.

Donated services and facilities are included where the amounts concerned can be quantified .

e) Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis, inclusive of any VAT which cannot be recovered.

Costs of generating voluntary income comprise the costs incurred in raising income from grants and donations.

Charitable expenditure comprises all costs of activities in furtherance of the objects of the charity.

Governance costs represents costs incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

Support costs relating to more than one activity are allocated on the basis of staff time spent.

f) Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2011

3. Voluntary income	Unrestricted funds £	Restricted funds £	Total 2011 £	Total 2010 £
Lloyds TSB Foundation for England and Wales	-	-	-	24,900
The Joicey Trust	-	-	-	1,000
The Sir James Knott Trust	-	-	-	2,000
Christopher Rowbotham Charitable Trust	-	250	250	250
The Baily Thomas Charitable Fund	-	-	-	40,000
The LankellyChase Foundation	-	15,000	15,000	15,000
European Social Fund Community Grants	-	10,310	10,310	-
Northumberland County Council Community Chest	-	1,000	1,000	-
Garfield Weston Foundation	-	2,000	2,000	-
Adventure Capital Fund	-	-	-	9,513
Christ's Hospital in Sherburn	-	-	-	5,000
The Barbour Trust	-	-	-	1,000
The 1989 Willan Charitable Trust	-	-	-	5,000
Waitrose	-	-	-	530
Donations	3,184	-	3,184	558
	3,184	28,560	31,744	104,751

4. Incoming resources from charitable activities	Unrestricted funds £	Restricted funds £	Total 2011 £	Total 2010 £
Hextol Green box trading income	55,606	-	55,606	38,970
Hextol Lunches trading income	13,061	-	13,061	430
Hextol Decorators trading income	3,455	-	3,455	-
	72,122	-	72,122	39,400

5. Total resources expended	Voluntary income	Charitable activities £	Governance costs £	Total 2011 £	Total 2010 £
Direct costs					
Staff costs	-	36,810	-	36,810	11,973
Hextol Green box costs	-	41,883	-	41,883	28,933
Hextol Lunches costs	-	22,048	-	22,048	4,262
Hextol Decorators costs	-	1,351	-	1,351	-
Training scheme development	-	450	-	450	-
Planning and management	-	495	-	495	348
Legal fees	-	2,151	-	2,151	119
Accountancy fees	-	-	1,992	1,992	1,986
Depreciation	-	942	-	942	815
Allocated support costs					
Staff costs	3,646	15,974	3,201	22,821	29,162
Office costs	1,415	22,930	1,242	25,587	11,374
	5,061	145,034	6,435	156,530	88,972

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2011

5. Total resources expended (cont.)

The aggregate staff costs were:	2011	2010
	£	£
Wages and salaries	56,271	38,430
Social security costs	3,360	2,705
	<u>59,631</u>	<u>41,135</u>

The average number of staff during the year was 6 (2010: 4), which calculated on the basis of full-time equivalents, was 4.5 (2010: 3.5).

6. Trustees' remuneration and related party transactions

The trustees did not receive any emoluments during the year and were not paid or reimbursed for any expenses.

7. Tangible fixed assets

	Office Equipment	Furniture and fittings	Total
	£	£	£
Cost			
At 1 April 2010	1,602	4,552	6,154
Additions	819	1,200	2,019
At 31 March 2011	<u>2,421</u>	<u>5,752</u>	<u>8,173</u>
Depreciation			
At 1 April 2010	648	1,082	1,730
Charge for the year	376	566	942
At 31 March 2011	<u>1,024</u>	<u>1,648</u>	<u>2,672</u>
Net book value			
At 31 March 2011	<u>1,397</u>	<u>4,104</u>	<u>5,501</u>
At 31 March 2010	<u>954</u>	<u>3,470</u>	<u>4,424</u>

8. Debtors

	2011	2010
	£	£
Other debtors	9,950	6,228
Prepayments	836	928
	<u>10,786</u>	<u>7,156</u>

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2011

9. Creditors: amounts falling due within one year	2011	2010
	£	£
Other creditors	5,200	2,595
Accruals	2,143	2,137
	<hr/>	<hr/>
	7,343	4,732

10. Commitments under operating leases

At 31 March 2011 the charity had annual commitments under non-cancellable operating leases as set out below:

	2011		2010	
	Land and Buildings	Other	Land and Buildings	Other
			£	£
Operating leases which expire:				
Within two to five years	7,000	2,290	6,250	-

11. Analysis of net assets between funds

	Tangible fixed assets	Net current assets	Total 2011	Total 2010
	£	£	£	£
Unrestricted income funds	2,181	11,723	13,904	18,180
Restricted income funds	3,320	10,342	13,662	61,975
	<hr/>	<hr/>	<hr/>	<hr/>
	5,501	22,065	27,566	80,155

12. Unrestricted income funds

	Balance 2010	Movement in resources:		Balance 2011
	£	Incoming	Outgoing	£
	£	£	£	£
General fund	18,180	75,381	(79,657)	13,904

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2011

13. Restricted income funds

	Movement			Balance 2011 £
	Balance 2010 £	in resources:		
		Incoming £	Outgoing £	
<i>Hextol Green box</i>	2,106	-	(365)	1,741
<i>Training room</i>	1,224	-	(220)	1,004
<i>Hextol Lunches:</i>				
Awards for All	9,054	-	(9,054)	-
Lloyds TSB Foundation for England and Wales	20,832	-	(20,832)	-
The Joicey Trust	952	-	(377)	575
The Sir James Knott Trust	2,000	-	(2,000)	-
Christopher Rowbotham Charitable Trust	250	250	(250)	250
<i>New ventures development costs</i>	25,557	-	(17,957)	7,600
<i>Strategic development salaries</i>	-	15,000	(14,172)	828
<i>Hextol Stars training scheme:</i>				
European Social Fund Community Grants	-	10,310	(10,310)	-
Northumberland County Council Community Chest	-	1,000	(699)	301
Garfield Weston Foundation	-	2,000	(637)	1,363
	61,975	28,560	(76,873)	13,662

Hextol Green box: This grant has now been expended and the fund balance carried forward represents the net book value of assets acquired.

Training room: This grant has now been expended and the fund balance carried forward represents the net book value of assets acquired.

Hextol Lunches:

The grant received from The Joicey Trust has now been expended and the fund balance carried forward represents the net book value of assets acquired.

£250 was received from Christopher Rowbotham Charitable Trust for the snack delivery service.

New ventures development costs: Grants of £30,000 and £10,000 were received from The Bailey Thomas Charitable Fund in the year ended 31 March 2010 for new ventures development costs.

At 31 March 2011 £7,600 remains unexpended.

Strategic development salaries: £15,000 was received from The LankellyChase Foundation towards chief executive and development manager salary costs.

Hextol Stars training scheme:

£10,310 was received from the European Social Fund Community Grants for the costs of providing skills development for trainees.

£1,000 was received from the Northumberland County Council Community Chest for training costs.

£2,000 was received from the Garfield Weston Foundation for training costs.



THE
HEXTOL
FOUNDATION

A LOCAL CHARITABLE ENTERPRISE.

The Hextol Foundation

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Charity registration number: 1120857